

THE “ELEVATOR SPEECH”

***“My name is _____ and I am a (name your occupation). I have been recognized and appreciated for my (list your unique skills, strengths, and/or experiences). I am seeking an opportunity to help an organization/company within the _____ industry(s) to solve/increase/reduce, etc. (name the benefit).
“Currently, I am targeting (name three or four companies).”***

Limit the speech to 45 seconds or less

Practice and record yourself